



Credit Application

Mail To: P O Box 7558, Fort Worth, Tx. 76111
 or
 Fax To: 817-529-0155

Please complete entire form print, sign and return via fax or mail.

Legal Business Name		DBA	
Billing Address			
City	State	Zip	Ship To Address
City	State	Zip	
Previous Address			
Phone	Fax	Mobile	How Long In Bussiness?
Email	Type of Business		
Amount of Credit Requested	<input type="checkbox"/> Yes, Purchase Order Numbers Required		
<input type="radio"/> Corporation <input type="radio"/> Partnership <input type="radio"/> Sole Proprietor		Fed Tax ID #	

PRINCIPLE OWNERS - PARTNERS - OFFICERS

Full Legal Name	Title	Home Address - City - St - Zip	Drivers Lic. No	Soc. Sec. No

BANK REFERENCES

Name	Officer	Address - City - State - Zip	Account #	Phone #

TRADE REFERENCES - (Preferably Flooring References)

Name	Fax #	Address - City - State - Zip	Account #	Phone #

STANDARD TERMS AND CONDITIONS OF SALE

1. Buyer certifies that the above information is correct and complete, and that Buyer is solvent and able to pay within established payment terms. Buyer further understands that Seller will rely on this information for the extension of credit. Buyer authorizes Seller from time to time to obtain Business and Consumer Credit Reports on customer or any principals listed above or to obtain credit and funding information from any other persons or entities. This is not an agreement by Seller to lend money, it is an agreement by Buyer for the benefit of Seller, should Seller determine to supply materials or extend credit to Buyer in the future.
2. Seller may stop the manufacture or supply of any materials when it, in its sole discretion, determines that Buyer is in breach of this Agreement or any other contract with Seller, or Seller has insecurity with respect to Buyer's creditworthiness, until payment is made and any dispute or insecurity has been resolved. Buyer further agrees that Seller shall not, in any event, be responsible for any damage due to delay in supply of any materials.
3. Payment terms vary and are indicated on each invoice. Accounts not paid within terms become subject to credit hold and subject to collection. Buyer further agrees to pay all cost incurred in collection, including attorney's fees, if this account is placed with an attorney for collection, whether suit is filed or not. Buyer expressly agrees to submit to personal jurisdiction in Tarrant County, Texas, and agrees that this agreement is performable in Tarrant County, Texas, and the forum for any litigation arising out of or related to this Agreement or any other contract between Seller and Buyer, whether Seller or Buyer brings suit, shall be Tarrant County, Texas. This Agreement shall be governed by and construed in accordance with the laws of Texas.
4. Buyer will be responsible for payment on all amounts due under this agreement no matter what person or entity ordered the materials, until such time as the Seller receives written notice terminating agreement. Buyer shall notify Seller in writing of any agent not authorized to purchase under this agreement. Buyer shall also notify Seller of any change in the legal structure of business.
5. As to goods delivered by Seller's truck, title passes upon delivery at the place Buyer receives possession; and, thereafter, all risk of loss or damage, shall be on the Buyer. Deliveries by common carrier are f.o.b. shipping point. On direct shipment from manufacturers, title passes to Buyer at point and time of delivery to carrier; and, thereafter, all risk of loss or damage shall be on the Buyer. Damage or shortage claims arising from direct shipment are to be made by Buyer against carrier. Seller assumes no responsibility beyond delivery to carrier in good order and is not responsible for loss, damage, or delay occurring thereafter. All items shown as freight allowed pertain to particular items and quantities. Any deviation after placement of order, such as changes in quantity or partial release, will be subject to the manufacturer's terms and conditions where applicable. Extra labor or mechanical facilities required to unload shall be provided by Buyer without any cost to Seller.
6. Seller assumes no responsibility for goods meeting any job specifications or requirements unless specifically so stated in its written quotation. Seller extends no warranties, either written, oral, implied or statutory, relating to the goods sold. Any warranties for goods shall be obtained by and through the manufacturer.
7. Buyer agrees that any claims that charges reflected on invoices or statements are inaccurate are WAIVED if the charges are not contested within 30 days of the receipt of such statement or invoice. Normally stocked items in resalable condition will be accepted for credit subject to a 25% restock charge. Goods will not be accepted for return after 30 days from date of delivery. All returned goods must be accompanied by the original invoice and/or cash receipt. Special order items will not be accepted for return until Seller has secured permission and terms of return from Seller's source of supply.
8. I / We warrant that I am/We are authorized in my/our capacity to bind my/our firm accordingly.

	Company	
Printed Name		Title
Signature _____		Date
Printed Name		Title
Signature _____		Date

The undersigned Guarantor(s) in order to induce Lee-Wright, Inc. dba Professional Flooring Supply Co. (hereafter referred to as PFSCO) to extend credit to applicant, does hereby unconditionally personally guarantee all sums which may be owed by applicant to PFSCO whether said indebtedness is due now or hereafter incurred. This Guaranty is continuing and shall continue to apply to all indebtedness which applicant may hereafter incur, renew or extend in whole or in part with PFSCO all without notice to the undersigned Guarantor(s). PFSCO may modify the indebtedness, accept or release collateral, or release the applicant without releasing the undersigned Guarantor(s). If the Guaranty is executed by more than one Guarantor, one or more Guarantors may be released, and such release shall not release the other Guarantor(s) and such release may be done without notice to the other Guarantor(s). The undersigned Guarantor(s) waives notice of execution of this Guaranty. Performance of this Guaranty shall be at Fort Worth, Tarrant County, Texas and the undersigned Guarantor(s) waives notice of execution of this indebtedness and obligation incurred hereunder at Fort Worth, Tarrant County, Texas.

Signed this day of ,

Signature _____	Printed Name <input style="width: 200px;" type="text"/>
Signature _____	Printed Name <input style="width: 200px;" type="text"/>

SALES TAX EXEMPTION CERTIFICATE MULTI - JURISDICTION

See reverse side for instructions.

Issued to (Seller)		Address	
I CERTIFY THAT	Name of Firm (Buyer)		
	Street Address or Post Office Box Number		
	City	State	ZIP Code
QUALIFIES AS (Check each applicable item)	<input type="checkbox"/> WHOLESALER <input type="checkbox"/> RETAILER <input type="checkbox"/> MANUFACTURER <input type="checkbox"/> LESSOR* (See note on reverse side) <input type="checkbox"/> CHARITABLE OR RELIGIOUS		
	<input type="checkbox"/> POLITICAL SUBDIVISION OR GOVERNMENTAL AGENCY <input type="checkbox"/> OTHER (Specify) _____		
	1) and is registered with the below listed states and cities within which your firm would deliver purchases to us which are for resale or lease by us in the normal course of our business which is _____ or		
	2) that such purchases are exempt from payment of sales or use tax in such states and cities because our buyer is: <input type="checkbox"/> CHARITABLE OR RELIGIOUS <input type="checkbox"/> POLITICAL SUBDIVISION OR GOVERNMENTAL AGENCY <input type="checkbox"/> OTHERWISE EXEMPT BY STATUTE (SPECIFY) _____		
City or State	State Registration or ID Number	City or State	State Registration or ID Number
City or State	State Registration or ID Number	City or State	State Registration or ID Number
City or State	State Registration or ID Number	City or State	State Registration or ID Number
If the list of states and cities is more than six (6), attach a list to this certificate.			
<i>I further certify that if any property so purchased tax free is used or consumed by the firm as to make it subject to a Sales or Use Tax we will pay the tax due direct to the proper taxing authority when state law so provides or inform the seller for added tax billing. This certificate shall be part of each order which we may hereafter give to you, unless otherwise specified, and shall be valid until cancelled by us in writing or revoked by the city or state.</i>			
General description of products to be purchased from the seller			
<i>Under penalties of perjury, I swear or affirm that the information on this form is true and correct as to every material matter.</i>			
Authorized Signature (Owner, Partner or Corporate Officer)		Title	Date

TO OUR CUSTOMERS:

In order to comply with the majority of state and local sales tax law requirements, it is necessary that we have in our files a properly executed exemption certificate from all of our customers who claim sales tax exemption. If we do not have this certificate, we are obligated to collect the tax for the state in which the property is delivered.

If you are entitled to sales tax exemption, please complete the certificate and send it to us at your earliest convenience. If you purchase tax free for a reason for which this form does not provide, please send us your special certificate or statement.

***LESSOR:** A form DR 0440, "Permit to Collect Sales Tax on the Rental or Lease Basis" must be completed and submitted to the Department of Revenue for approval.

CAUTION TO SELLER: In order for the certificate to be accepted in good faith by the seller, the seller must exercise care that the property being sold is of a type normally sold wholesale, resold, leased, rented, or utilized as an ingredient or component part of a product manufactured by the buyer in the usual course of his business. A seller failing to exercise due care could be held liable for the sales tax due in some states or cities.

Misuse of this certificate by the seller, lessor, buyer, lessee, or the representative thereof may be punishable by fine, imprisonment or loss of right to issue certificates in some states or cities.